

Annual Report **2021 - 2022**



**Rural Service Agency (RSA)
Palace Compound, Imphal – 795001, Manipur**

Mobile No. 9862278785

Fax No. 0385-2444936

E- mail: rusapalacecompound@gmail.com

[Web address: www.ruralserviceagency.com](http://www.ruralserviceagency.com)



**A REGISTERED VOLUNTARY ORGANIZATION HAVING OBJECTIVES OF MULTISECTORAL
DEVELOPMENT WITHOUT ANY DISCRIMINATION IN CASTE, CREED, SEX, AGE & COMMUNITY**

RURAL SERVICE AGENCY (RUSA)
ANNUAL REPORT FOR THE YEAR
2021 – 2022

CONTENTS: -

Part- I- About the Organization

1. Introduction.
2. Main Objectives of the Organization.
3. Philosophy, Vision, Mission and Goal.
4. Branch Office of the Organization.
5. Existing Executive Committee Members.
6. Organizational Structure.

Part-II- Continuation Activities:

1. Targeted Intervention (TI) Project.
2. Senior Citizen's Home (IPSr.C).
3. Livelihood & Enterprise Development Programme (NABARD).
4. Skill Development Programme (NABARD).
5. Construction of pickup weir – RIPF (NABARD).

Part-III- International & National Observations.

1. World Health Day.
2. International Candle Light Day.
3. International Drugs Abuse Day.
4. International Youth Day.
5. International Older Person Day
6. World AIDs Day.
7. International Volunteers Day.
8. International Women Day.
9. Consumer Right Day.
10. World Disable Day.

Part - IV-Awareness Generation Programme and other Programme:

1. One day Awareness prog. On Protection of Climate Change and Environment and Role of Women.
2. Distribution of essentials items in relation with Covid – 19.
3. One day training prog. On NGO Management Training on Account.
4. One day training prog on protection and promotion of wetland.
5. Awareness prog. On Women & Child right.

Part - V- Staff participation of training, workshop & seminars:

From the Desk of the Secretary

RURAL SERVICE AGENCY (RUSA)

Palace Compound, Imphal.

FOREWORD

The Rural Service Agency (RUSA), Palace Compound, Imphal was established in the year 1978 with its main objectives of “Multisectorial development without any discrimination in caste, creed, sex and age and community” since 1980. The RUSA has implemented many development programmes for the development of rural people.

For this financial year 2021 – 2022 this organization RUSA is produced its Annual Report with a hope to acknowledge our activities which were taken up during this financial year.

With the financial assistance from various funders, like MSACS- NACO, MSJ&E, Govt. of India, UNM-M & NABARD etc. The RUSA has implemented programmes for the welfare of destitute, Senior Citizens, women and Child welfare programme, economic development of the rural people, Targeted Intervention (TIs) and care support programme of IDU(s) and PLHIV, Imphal East District of Manipur. Livelihood and Enterprise Development Programme, Skill Development Programme and Construction of pickup weir etc.

I hope this Annual Report would be able to understand the function and activities of this organization and to encourage the social workers to do work with dedication for a better society in near future.

And I take this opportunity to acknowledge the contributions made by our dedicated General Body Members, Executive Members, Staff Personals, Village Volunteers to implement our activities successfully in different districts of Manipur State.

(Y. Sileima)
Secretary,
Rural Service Agency

ANNUAL REPORT FOR THE YEAR
2021-2022

PART- I

1. INTRODUCTION:

The Rural Service Agency, Imphal was established on the 26th January 1978 with some likeminded social workers under the Presidentship of (Late) Shri. N. Kunjakishor Singh and founder Secretary (late) Y. Surchandra Singh duly registered on the 8th April 1980 under the Societies Registration Act. XXI of 1860. Further the organization has also registered under Foreign Contributions Regulation Act, 1976 (FCRA), Income Tax Act – 12A, 80-G Income Tax, Permanent Account Number (PAN), Niti Aayog, Govt. of India. The organization is a non-profit, non-political, non-sectorial body. The organization has been working without any discrimination in caste, creed, sex, age, race or community, religion etc. so far.



2. MAIN OBJECTIVES OF THE ORGANIZATION:

- To provide awareness and education training programme to the people.
- To take up liaison with the people.
- To foster the sister organizations as far as possible.
- To conduct Workshop, Seminar, Exhibition, Training etc.
- To take up social welfare activities like Children Home, Old Aged Home, Destitute Home, Anti-Drugs Awareness, De-addiction, Alcohol, Rehabilitation Programme, Day Care Centre, Girls Hostel, Crèche Centre and Short Stay Home.

- To take up field project relation to economic activities like Village Industries, Agriculture, Horticulture, Irrigation, Pisciculture, Livestock Development and Afforestation Programme.
- To take up health and sanitation, rural housing, village road construction, land reclamation and drinking water facilities.
- To aid assists, finance taken up carry on all constructive activities including Khadi & Village Industries as approved by the Khadi & Village Industries Commission and Cooperative Body from time to time.
- To accept grant, gift, donation, loan, public contribution from any donor/institution i.e., State, Central and International Agency.
- To take up HIV/AIDS & STD awareness, Intervention Treatment, Care Centre etc.

3. PHILOSOPHY, VISION, MISSION & GOAL:

PHILOSOPHY: -To make a better society with the understanding and active involvement of the people keeping in view of the social changes values and innovative in the globe.

VISION: -To make just welfare, healthy and peaceful society.

MISSION: -

- To empower the people with their active participation and involvement especially for women, backward and under privilege community.
- To create research and study in different fields for emerging problems and issues in the society.
- To make sustainable and innovative strategies to ensure better livelihood of the communities.
- To make integrity peace & harmony.

GOAL: - To bring sustainable development with peaceful co-existence.

4. BRANCH OFFICES OF THE ORGANISATION: -

1. Imphal East District

Drop-in-Centre, TI Project on HIV/AIDS & STDs, Golapati, New Lambulane Imphal East District, Manipur.

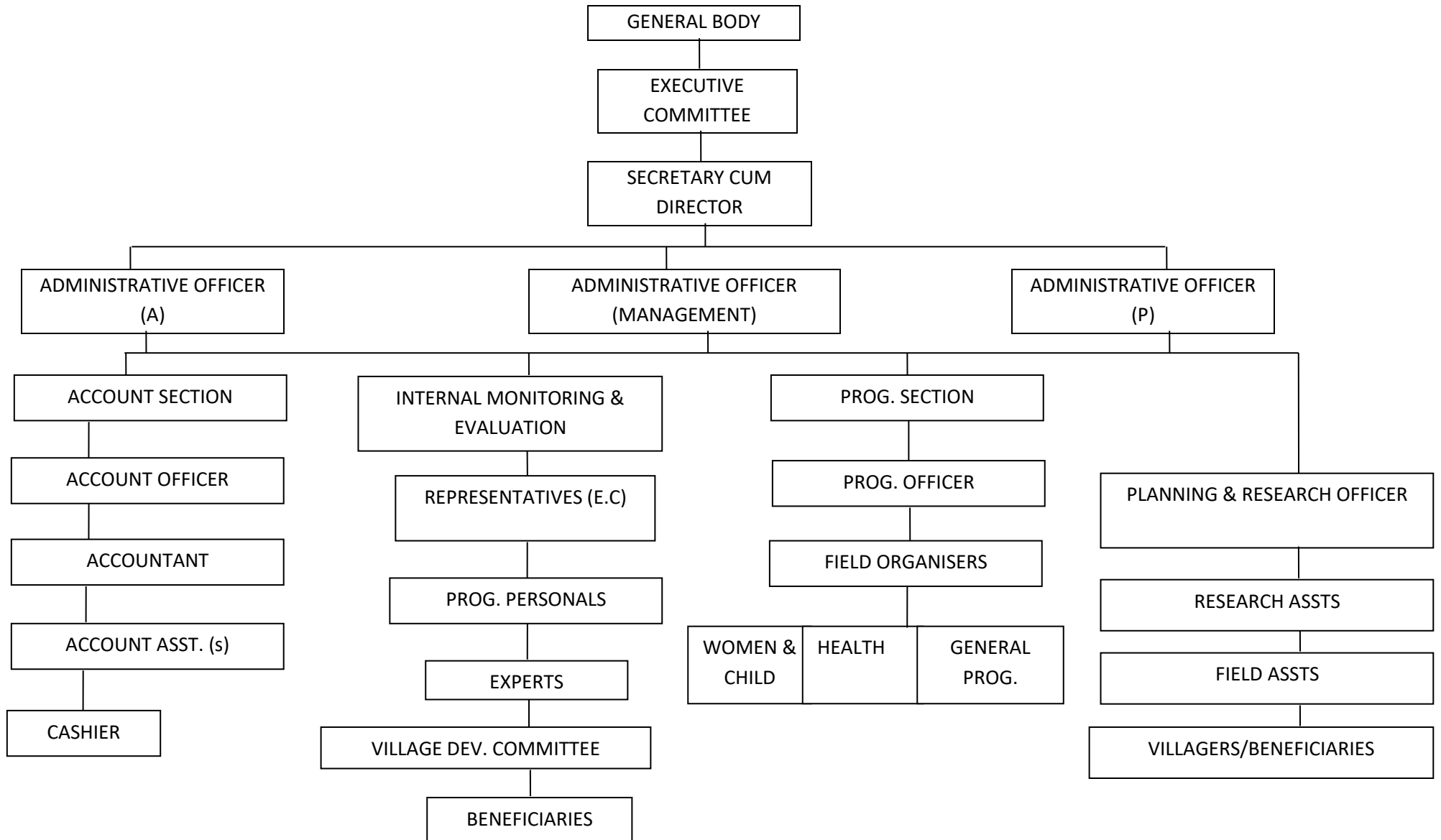
2. Imphal East District

Senior Citizen's Home (RUSA), Laiching Nongpok Kakching, Sawombung C.D.Block, Imphal East District, Manipur.

5. EXISTING EXECUTIVE COMMITTEE MEMBERS

Sl. No.	NAME	ADDRESS	QUALIFICATION	OCCUPATION	DESIGNATION
1.	N. Saratchandra Singh	Moirangkhom, Imphal	B. A. B. T.	Social Worker	President
2.	S. Radhapyari Devi	Haobam Marak, Imphal	B. A	Social Worker	Vice-president
3.	Y. Sileima	Sagolband, Imphal	M. Sc. B.ED.	Social Worker	Secretary
4.	Th. Rajen Singh	Khongman Part-II, Imphal	B. A.	Social Worker	Treasurer
5.	Katadimrei Panmei (K. P. Adim)	Wairangba Part -II, Tamenglong	B. A.	Social Worker	Member
6.	Ch. Pishakmacha Devi	Sagolband, Thingom Leikai , Imphal	B. A.	Social Worker	Member
7.	M. Sobita Devi	Naorem Leikai, Imphal	M. S. W.	Social Worker	Member

6. ORGANISATIONAL STRUCTURE.



PART-II
CONTINUATION ACTIVITIES:

1. Targeted Intervention (TI) Project

The Rural Service Agency, Imphal, has been continuously implementing and working properly a comprehensive goal of HIV prevention services through the Targeted Interventions (TIs) project under the National AIDS Control Programme (NACP) for the High Risk Groups (HRGs) and the Injecting Drug Users (IDUs) since 1998, the under the financial assistance of National AIDS Control Organisation (NACO), Ministry of Health & Family Welfare, Government of India, through Manipur State AIDS Control Society (MSACS), Government of Manipur.

The staffs of TI are providing their selfless services for the intervention and care of the IDUs.

- Project Director.
- One Programme Manager.
- One Part Time Doctor.
- M&E Assistant cum Accountant.
- Three Outreach Workers.
- One ANM, cum Counselor.
- Ten Peer Educators.

Operational Area:

Ward No. 20, 21, 22 of Imphal East Municipal Cooperation.

Under this programme, 1(one) Drop-in-centre has been open at New Lambulane Imphal East District, Manipur.

Targeted IDUs . : **400 nos.**
Active population of IDUs : **650 nos.**
(Already service given)

➤	STI Clinic
➤	Abscess treatment
➤	Out Reach Service
➤	Needle Syringes exchanges programme
➤	Counseling
➤	Condom promotion
➤	Health check-up (three times in a week at DIC)
➤	Medicinal support
➤	Group Discussion
➤	Advocacy meeting
➤	Referral Services given to clients and Govt.& Private Hospital, Rehabilitation centers, ICTC & STI clinics
➤	Client's recreation room
➤	Community Events
➤	Health camp
➤	Lab. Testing for PLWHA

Achievement of the TI service during the year: - (RUSA/TIs) – Project, 2021-2022.

Sl. No.	Activities	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	Total
1.	New HRG Identification	10	0	10	12	9	6	10	12	12	10	12	17	120
2.	Active Population	614	614	613	625	624	625	620	629	639	648	648	650	650
3.	DIC Level Meeting	2	x	x	6	2	2	2	2	2	2	2	2	24
4.	Review Meeting	2	x	x	6	2	2	2	2	2	2	2	2	24
5.	Demand Generation Activities.	2	x	x	6	2	2	2	2	2	2	2	2	24
6.	Stakeholder Meeting (Advocacy)	x	x	x	2	x	x	x	x	1	x	x	1	4
7.	Clinic Visit /GMC	M	M	M	M	M	M	M	M	M	M	M	M	0
		125	0	32	89	82	130	152	143	152	167	148	199	1419
		F	F	F	F	F	F	F	F	F	F	F	F	0
		10	0	5	10	10	10	16	10	9	10	12	17	119
8.	Health Camp.	x	x	x	1	x	x	x	x	x	x	x	x	1
		M	M	M	M	M	M	M	M	M	M	M	M	
9.	Referral to ICTC	17	x	5	12	25	8	40	68	69	41	42	48	375
		F	F	F	F	F	F	F	F	F	F	F	F	
											6	10		16
10.	Referral to DOT/Service	1	x	x	x	x	x	x	x	x	x	x	x	1
11.	Referral to OST	59	59	59	59	59	59	59	60	61	64	64	68	730
12.	Lab. Inv. Referral for PLHIV													0
13.	STI/RTI Diagnosed and Treated	x	x	x	x	x	x	x	x	x	x	x	x	0
14.	STI/RTI Treated (VDRL/Syphilis) Screening	M	M	M	M	M	M	M	M	M	M	M	M	0
		91	0	5	69	53	60	30	83	92	97	76	98	754
		F	F	F	F	F	F	F	F	F	F	F	F	0
		8	0	0	8	6	6	8	8	8	6	8	5	12

Sl. No.	Activities	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	Total
15.	T.B Screening	82	0	28	40	48	60	138	126	86	92	112	126	938
16.	Community Base Screening (CBS)	2	0	2	4	2	2	0	1	3	2	1	7	26
17.	No. of HRGs found HIV reactive during CBS	1	0	0	0	1	0	1	0	2	0	0	1	6
18.	No. of HRGs found HIV reactive during CBS and referred for confirmatory test to ICTC	1	0	0	0	1	0	1	0	2	0	0	1	6
19.	No. of HRGs found HIV +ve	1	0	0	0	1	0	1	0	2	0	0	1	6
20.	Total No. alive HRGs registered at ART Centre	39	39	38	38	38	38	38	38	38	38	38	38	458
21.	Total No. Currently On ART	38	38	37	37	37	37	37	37	37	37	37	37	446
22.	Viral Load Testing	0	0	0	0	0	0	0	0	0	0	4	1	5
23.	Viral Load Testing and has Viral Suppression (< 1000copies /ML)	0	0	0	0	0	0	0	0	0	0	0	0	0
24.	Naloxone (OD Mgt.)	P	P	P	P	P	P	P	P	P	P	P	P	0
25.	Field Visit	P	P	P	P	P	P	P	P	P	P	P	P	0
26.	ART Initiation	1	0	0	0	0	0	1	0	1	1	0	0	4
27.	Condom Social Marketing	95	0	25	35	55	70	75	74	60	80	80	98	747
28.	Condom Demand	4688	4688	4688	4800	4800	4800	5964	5964	5964	6664	6664	6664	66348
29.	Condom Distribution	4422	1832	2172	2417	4020	4360	5172	5359	5514	5574	5604	6444	52890
30.	Needle Syringe Demand	11840	11840	11840	11960	11960	11960	13864	13864	13864	14116	14116	14116	155340
31.	Needle Syringe Distribution	11360	4108	4928	5188	9200	9640	12814	13170	13330	13612	13752	14084	125186
32.	Needle Return	9640	1304	1356	3856	7020	8030	11030	11550	12100	12200	12200	12550	102836
33.	Other													
34.	Community Event	0	0	1	0	0	0	0	0	1	0	0	1	3

Note: x – No Service ✓ - On regular service

The organization has been running (DOTs) since from 1998. This Direct Observation Treatment (DOT) centre is rendering medication and treatment of T.B. Patients under the supervision of District level T.B. Society, Govt. of Manipur.

a)	Nos. of patients	--	1 nos (MDR).
b)	Nos. of Cure patients	--	1 nos
c)	Nos. of default	--	NIL
d)	Nos. of expired	--	NIL

Health Camp:

TI project, RUSA (Rural Service Agency) had organised a “ONE DAY HEALTH CAMP” at DIC, RUSA New Lambulane on 17th July 2021 from 10:00 am to 04:00 pm. The aim of the camp was to access health care facilities for IDUs, Spouse and their children and also made them aware on the need of personal hygiene and regular health check-up so that they could stay healthy. During the programme medicines were distributed to the participants and also provided facilities for referred to other health institutions to availed the necessary services and treatment as advised by the physicians. The programmes were facilitated by Dr. M Reagan and RUSA TI staff along with local Club members.

Sl. No.	Type of Participant	No. of Participants
1.	IDUs	34
2.	Spouse	06
3.	Children	0
Total		40

After the physical Health Check-up, it was found to report the following symptoms of the examinations: -

1. Tingling & numbness of Limbs.
2. Low Back Pain.
3. Burning epigastria.
4. Indigestion.
5. Tingling sensation of lower limb with pain in knee joint.
6. Pain upper with Nausea, headache with low back pain, weakness.
7. Pain abdomen with burning epigastria with Nausea, cough.
8. Tingling and numbness of whole body.
9. Sleeplessness with loss of appetite.
10. Indigestion with constipation.
11. Giddiness, headache.
12. Weakness, Backache, cough, running nose.
13. Pain left side knee.
14. Vertigo, loss of appetite.
15. TB symptoms Etc.



Advocacy Programme:

TI- Project, RUSA team had organized an Advocacy Programmes on 9th July 2021 at New Lambulane, Imphal East, 29th July 2021 at Hatta, Imphal East, 29th December 2021 at DIC RUSA, Imphal East, and on 28th March 2022 at KR Lane, Imphal East.

The programme started with self-introduction and followed by a discussion cum sharing session on the present scenario of drug abuse among the youths and its impacts in the family and society as a whole which was followed by an awareness session on management areas – DEMAND REDUCTION, SUPPLY REDUCTION, HARM REDUCTION etc

Participants or the stakeholders were very much concerned and also projected their views. The aim of the Advocacy programme was to clearly stated the aims and objective of TI (targeted intervention) programme for Injecting Drug Users (IDUs) with HARM REDUCTION approach as the other two that is DEMAND & SUPPLY areas were quite irrelevant with our T.I programme.

Most of the participants were from the women groups so called MEIRA PAIBI members who had been taking a major role as and when there were any social issues in and outside the state.

Further the T.I staffs, Rural Service Agency (RUSA) made them understand on the Harms associated with Drug Abuse –

Health, Family, Social, Psychological, Financial, Occupational, Legal etc. etc

And also, on the components of service provisions –

DIC (Drop –in Centre), Outreach, Referrals & Linkage

The earnest and energetic participation by the women group members with the sincerity of the TI staff RUSA lived up the mission of Advocacy programmes.



Community Event:

The Rural Service Agency. TI Project RUSA team had organized 3 community Event on 16th July 2021, 30th December 2021 and 29th March 2022 at DIC RUSA, New Lambulane, Imphal East.

The programme started with a formal function and welcoming address by the project manager TI project which was followed by an empowering & motivational speech by Mr. Dr. Reagan T.I project on the pandemic COVID 19 –

- Mode of transmission
- Prevention & Necessary precaution
- Need for maintaining health and hygiene
- Obeying SOP as declared by the Government
- Need for cooperation to the COVID patient and their families



Also made them understand that when one can performed their responsibility fully - care and support without any discrimination only then there will be quality so all of us must give our full effort to make our life more valued and quality.

Participants were the IDUs from project area and the nearby areas of T.I project, RUSA. The aim of the programme was to develop a sense of quality, valued, strength and belongingness within themselves. Then followed by a formation of COVID response team.

The sincere and energetic participation by the KPs and the tremendous efforts of the staff lived up to the objective of the Community Event programme. There have to be small efforts made and each individual counts and help in this initiative strengthening for fighting the pandemic.

And the essentials fooding items such as rice, potato, oil etc and others items were also distributed to the participants. Along with this Drawing competition and Quiz Competition had been conducted by the organizer in order to motivate HRGs and to keep their kind healthy.

Facilities Already Available With the DIC:

- 1. High Risk groups registration.**
 - a) New Clients
 - b) Dropout HRG- registration
- 2. Counseling.**
 - a. Individual
 - b. Family members
 - c. Group Counseling.
- 3. Integrated Counseling and testing Centre (ICTC) facilities.**
 - a) ICTC- referral
- 4. ART- Facilities**
 - a) ART referral
 - b) ART Counseling.
 - c) On ART.
- 5. Treatment facilities.**
 - a) Abscess Treatment
 - b) DOT- Services
 - c) Health Treatment.
- 6. NSEP / Distribution.**
- 7. Condom Distribution.**
- 8. NSEP return.**
- 9. Linkages with VOs/NGOs/Hospitals.**
- 10. Health camps.**
- 11. Meetings/Discussion/Trainings.**
 - a) Publics/Groups
 - b) P/Es (Peer Educators)
 - c) ORWs (Outreach Workers)
 - d) Staffs
- 12. Crisis Management.**
- 13. Community Events**
- 14. Other Meetings**
 - GIPA/MACS/DAPCU
- 15. Review meeting.**
- 16. Community Based Screening for HIV (CBS-Camps).**

2. Senior Citizens Home (Integrated Programme for Senior Citizens – (IPSr.C):

The RUSA, Imphal has been running smoothly a Senior Citizens Home (Integrated Programme for Senior Citizens) at Laiching, Nongpok Kakching since 1993 under the financial assistance of Ministry of Social Justice & Empowerment, Government of India, New Delhi. In this centre, 25 (Twenty-five) Senior Citizens (8 males and 17 females) are giving facilities for boarding, fooding and lodging, medical checkup, visiting of religious places, Hindu epic story hearing meditation yoga and indoor games etc.

The Senior Citizens Home is supervised by the Superintendent of the home. The home has been running under the direction of Director and new policies of the Ministry.

The home is running to secure the Senior citizens from economic pressure and to make them relief from emotional, physical, mental, health and isolation from society.



Staff Pattern:

- i) One Superintendent.
- ii) One Social Worker/ Counselor (Part time).
- iii) One Part Time Doctor.
- iv) One Nurse (Part time).
- v) One Yoga Therapist (Part time).
- vi) One Cook (Full time).
- vii) One Helper (Full time).
- viii) One Cleaner (Full time).
- ix) One Chowkidar (Full time).

Districts Already Covered Under the Programme (District wise Inmates)

Sl. No.	Name of District	No. of Person
1)	Imphal West	8 (Eight)
2)	Imphal East	16 (Sixteen)
3)	Chhattisgarh	1 (one)other State
		Total = 25 (Twenty-five)

Facilities Provided:

Facilities already provided in the Senior Citizen's Home (Integrated Programme for Senior Citizens) as per instructions of the Ministry of Social justice and Empowerment, Govt. of India are as follows:

1. Shelter and accommodation.
2. Fooding & routine dieting.
3. Nutrition.
4. Meditation.
5. Morning & Evening tea & snacks.
6. Routine walking as per inmate's capacity.
7. Yoga practice.
8. Kitchen Gardening.
9. News Paper reading, Radio & T.V. programmes (regularly).
10. Epics reading (time to time)
11. Exposure & outing visits (Temples & religious places).
12. Funeral expenses.
13. Indoor Games.

Cooperation:

The IPSr.C (Integrated programme for Senior Citizens) has been implementing with the full cooperation of the local community and panchayat and security personals of Assam rifles and Border Security forces camping at nearby the villages of Nongpok Kakching (Laiching area) in respect of social security and moral supports.

Follow up Programme:

The centre has already taken up follow-up activities as directed monitoring visits of social welfare dept. and Ministry of Social Justice Representative, Govt. of India every year and time to time.

Epic Reading:

The Rural Service Agency has been organized epics reading on observance of International Day of older persons at our Senior Citizens Home at Laiching Nongpok kakching, Imphal East. In the epics reading villagers were also invited. The traditional kind of refreshment was provided to the senior persons.



Health Camp:

The Rural Service Agency had organized one day free health camp on 2nd March 2022 at our Senior Citizens Home at Laiching Nongpok Kakching , Imphal East in the Health Camps neighbouring Senior persons also participated Dr. S. Elizabeth BHMS (P.T) RUSA and Smt. M. Amutombi Devi, Nurse RUSA done health check up and distributed medicines for our inmates and other Senior persons.



3. Livelihood & Enterprise Development Programme (LEDP) NABARD:

For providing a sustainable livelihood to SHGs of Imphal West and Kangpokpi, the Rural Service Agency has been implementing a project under Livelihood & Enterprise Development Programme (LEDP) on Mushroom Production Technology in the year 2019 under the financial assistance of National Bank for Agriculture and Rural Development (NBARD). In the initial phase of the project, we implemented the project by covering 150 members selected from 10 credible SHGs who have fulfilled the criteria of Panchasutra and credit linked with banks for more than 6 months in Kangpokpi and Imphal West.

Objective of the programme: -

- Women empowerment
- To provide a sustainable income generating livelihood activities for matured SHGs of Imphal West & Kangpokpi through intensive training programme.
- To promote mushroom cultivation for consumption and sales throughout the year.
- To increase the credit flow in agriculture and allied sector by providing a good platform for financing.
- To provide proper handholding support and social empowerment to SHGs members capacity building, skill upgradation, market orientation etc.
- To provide proper linkages to the SHGs women.

Facilities provided:

- Facilities provided to the SHGs as per the instruction of the national bank for Agriculture & Rural Development (NABARD), Manipur Regional office are listed below: -

1. Training material.
2. Material for conduct and demonstration of technical skills.
3. Rent for Training Location.
4. Boarding charges & fooding.
5. Cost of demonstration Unit.
6. Mentoring hand & Credit linkages.

The implementing agency (RUSA) already taken up activities as per guidance of funding bank for time to time.



4. SKILL DEVELOPMENT PROGRAMME ON MODERN WALL COLOR PAINTING FOR SCHOOL DROP OUT

Introduction:

Imphal west district is one of the sixteen districts of the Manipur state. As of 2011 it is the most populous district in the state.

According to the 2011 census, Imphal west district has a population of 514683 with density of 992/km² 2570/sqm²

Its population growth rate over the decade 2001 – 2011 was 15 – 82 %. The literacy rate of 86.70% as per 2011 census.

Choosing the right paint color will make all the difference. It is the back drop for all our interiors, after all. We can express our personality through wall paint color. The walls are an important part of foundation of a room and they are usually what catch our eye first.

Though scientist doesn't completely understand the link black and white color and mood, it is a scientific fact that color affect mood. And since the colors we choose to live in on definitely affect how we act, think and feel, we should certainty consider the personality of color when choosing a room's color scheme Therefore the role of a painter is numerous and dynamic as well as very important part of a house.

There are many school dropout students in the Imphal west district more than 300 school dropout students remain attached with farmer clubs, such as Farmers club Maklang, Loitang Khunou, Awang Leikinhabhi, Konthoujam Farmers clubs, Sangaithel progress Farmer club, Salam Farmer clubs etc. Taking into consideration the ground situation promoting such a training programme can encourage self-employment among the poor school dropout students and also alleviation of the district economy. This programme will able to provide a platform to overcome poverty by under taking modern wall color painting training through capacity building, skill up gradation. So, selection of right type of livelihood activity through proper training programme is much necessary for the sustainability of the poor families and especially for the school dropout students.

For providing a sustainable livelihood to school dropout of Imphal west, the Rural Service Agency (RUSA) is planning to conduct a training programme under skill development programme of NABARD on modern wall color painting for school dropout.

Objectives of the programme:

- a) To provide skill development facilities to school dropout students in the Imphal west district of remote corners.
- b) To provide professional training thereby creating a skilled labour force which is of very high demand in the district.
- c) To provide informal education and empowered the poverty family to developed their economy as well as district economy.

5. Construction of Pickup Weir – RIFP (NABARD)

For providing irrigation potential of 22 hectares for double cropping of Imphal West, Manipur, the Rural Service Agency (RSA) implementing construction of pickup weir across Seirok river under Rural Infrastructure Promotion Fund (RIFP) of NABARD.

Introduction:

A weir is an impervious barrier construction across a river to raise the water level on the upstream side. The water is raised up to the required height and the water then flows over the weir. They are also used to prevent flooding, measure discharge and help render a river navigable.

Objectives of the Project:

Construction of pickup weir across Seirok river which is originating from Ima Kounu Lairembi is create irrigation potential of 22 hectare of Khurkhul 38 village, Imphal West, Manipur which is located 16 kms from the Imphal. By constructing a weir and diverting the water through open & closed channel. The project is creation of physical infrastructure for providing assured irrigation facilities for increasing agriculture output by resort to multiple cropping pattern of cultivation. The water can be also used for other purpose as well



PART-III**INTERNATIONAL & NATIONAL OBSERVATION**

Sl. No.	Particulars	Venue	No. of Male	No. of Female	Total no. of Participants	Remarks
1.	World Health Day 7 th April	Nongpok-Kakching	18	10	28	Collaborating with CBOs, VOS.
2.	International Candle Light Day, 21 st May	New Lambulane	15	10	25	Collaborating with Local Youths and CBOs, VOs.
3.	Observance of International Day Against Drug Abuse & Illicit Trafficking 26 th June	DIC Centre, New Lambulane	18	12	30	Collaborating with Meirapaibi, Youth Leaders & Local Leaders.
4.	International Youth Day 12 th August	Nongpok Kakching	24	10	34	Village Committee
5.	International Older Person observation 1 st October	Senior Citizens Home, Laiching,	23	13	36	Collaborating with Local Senior Citizens and inmate (RUSA).
6.	World AIDS Day, 1 st December	DIC Centre	30	20	50	Organized by RUSA.
7.	International Volunteers Day 5 th December	Nongdam	30	10	40	Collaborating with Youth Leader & Local Youth Club.
8.	International Women Day 8 th March	Nongdam	12	23	35	The observance was Organized Collaborating with Women Welfare & Meirapaibi Nongdam.
9.	Consumer Right Day 15 th March	OKSU	14	20	34	Observance in Collaborating with Local youth & OKSU.
10.	World Disable Day 15 th March	Ningthemcha - Khul	14	15	29	Observance in Collaborating with Women Leaders & Meirapaibi Ningthemcha - Khul.

PART IV

AWARNESS GENERATION PROGRAMME AND OTHER PROGRAMME

1. ONE DAY AWARENESS PROGRAMME ON PROTECTION OF CLIMATE CHANGE AND ENVIRONMENT AND ROLE OF WOMEN

Introduction:

The Rural Service Agency (RUSA), Palace Compound, Imphal has organized one day Awareness programme on **Protection of Climate Change and Environment and Role of Women on 17th July 2021**. In this awareness programme youths and women of locality etc are participated after registered at 11 a.m. Altogether 25 participants were participated in this said programme.

The objectives of the programe.

1. To aware about the alarming situation of the climate.
2. To aware the role and responsibilities of women related to environment.
3. To sensitize locality (youths & women)

First of all, Miss Y. Hemabati Devi Counselor of RUSA gave warm welcome to the participants and to the resource person.

She introduced the resource persons Smt. Romida and Ch. Bobby and requested the participants to ask the doubt area on the same.



2. Distribution of essentials items in relation with Covid -19:

The Rural Service Agency (RUSA), Palace Compound, Imphal East has selected Twenty five (25) HIV victims from Seven (7) places of Imphal East such as New Lambulance, New Checkon, BOC, Khuman Lampak, Nongmeibung, Telipati & Soibam Leikai. The beneficiaries/ victims selected by the volunteer of the organization are daily wages and mostly living in the rented houses. Their livelihood is cut down by the pandemic so as to support and help to some extent for their living during this hard time, our project manager with volunteers distributed some essential grocery items to those backward victims.

Items include: -

- i). Mustard oil, ii). Rice iii). Sugar iv). Potato V). Onion & Vi) Ngari



3. ONE DAY TRAINING PROGRAMME ON NGO MANAGEMENT TRAINING ON ACCOUNT:

Introduction: -

The Rural Service Agency (RUSA), Palace Compound, Imphal has organized One Day Training Programme on NGO Management Training on Account on 11/12/2021. In this training programme leaders and staff members are participated after registered at 9:30 am. All together 20 participants were participated in this said programme.

The objectives of the programme

1. To strengthen the knowledge of accounts.
2. To aware about the basic knowledge of account.

First of all, Miss Y. Hemabati, Counselor of RUSA gave warm welcome to the participants and to the resource persons. She introduced the resource person Senior Accountant Haobijam Rejendra Singh M/S AMD & Associates and Khandrakpa Moirangthem, Lecture, Bishnupur Hr. Sec School, Bishnipur and requested the participants to ask the doubt area on the same.

The session by resource person started at 10:30 am. First speaker of the programme Senior Accountant Mr. Haobijam Rejendra Singh delivered about the different type of accounts and gave introduction of accounting and preparation. He spoke about rules and regulation of FCRA, 80G, 12A, TDS and its functions to the organization very importantly he spoke for renewable and its e-filling etc.

The 2nd expert of the day Mr. Khandrakpa Moirangthem explained management of NGO account, current issues & challenges faced by NGO/ voluntary organization, rule of accounting, and preparation as well.

1. Identify all continuing projects and its ledger accounts.
2. Identify other common income and expenditure accounts.
3. Balance sheet items.
4. Grouping.
5. Enter chart of Accounts in Accounting Software.

Human recourse, Financial, Organizational system are the challenging issues within NGOs (internal). NGO registration, interaction with other NGOs private sectors and Government as well as internationalization and financial crisis are the most challenging issues facing the NGOs in external relationship category.

Rules of Accounting: -

Three rules of accounting: -

1. Debit the receiver, credit the giver.
2. Debit what comes in, credit what goes out.
3. Debit all expenses and losses and credit all incomes and gains.

Cash flow Management: -

It is the process of tracking how much money is coming into and out of organization. This helps you predict how much money our organization needs to cover debits like paying employees etc.

Methods of Accounting: -

An accounting method refers to the rule's organization follows in reporting revenues and expenses. The two primary methods of accounting are accrual accounting (generally used by organization) and cash accounting (generally used by individuals) generally accepted accounting principles (GAAP) requires accrual accounting.

Feedback: -

1. Learn many knowledge on accounts from the resource person.
2. Helpful
3. Experiment sharing

Lastly N. Sadananda, Co-ordinator head of RUSA gives vote of thanks to the resource person for their valuable time and knowledge and to the participants of the programme and also thanks for their interest and cooperation during the programme.

Learning: -

1. Learnt about different types of accounts
2. Learnt about current issues & challenges faced during NGO management.
3. Gained and insight regarding the rules of accounting.



4. ONE DAY TRAINING PROGRAMME ON PROTECTION AND PROMOTION OF WETLAND”

Introduction: -

The Rural Service Agency (RUSA), Palace Compound, Imphal has organized One Day Training Programme on “Protection and Promotion of Wetland” at RUSA training hall palace compound on 28/12/2021. In this training programme students and NGOs were participated after registered at 10:00am. All together 20 members were participated in this said programme.

The objectives of the programme

1. To make aware about the uses of wetlands.
2. To discuss about the protection of wetland.

First of all, Miss Y. Hemabati, Counselor of RUSA gave warm welcome to the participants and to the resource persons. She introduced the resource person Jiten Yumnam, Secretary Centre for Resource & Advocacy, Manipur and requested the participants to ask the doubt area on the same

The session by resource person started at 11:00 am. The recourse person of the programme delivered about the wetlands and further continued with uses of wetlands causes of wetland loss and policy regarding the same.

A wetland is a distinct ecosystem that is flooded by water either permanently (for years or decades) or seasonally (for weeks or months). The water in wetlands is freshwater, brackish or saltwater. The main wetland types are classified based on the dominant plants and or the source of the water.

Benefits / uses of wetlands: -

1. Improved water quality wetlands can intercept run off from surfaces prior to reaching open water and remove pollutants through physical, chemical and biological processes.
2. Erosion control.
3. Flood prevention.
4. Fishing.
5. Culture.
6. Climate.
7. Water supply.
8. Recreation.
9. Migratory Birds.
10. Food plant species.
11. Agriculture & food sovereignty.

Causes of wetland loss: -

The worlds remaining wetlands are under threat due to water drainages, pollution, unsustainable use invasion species, disrupted flows from dams and erosion upstream, pollution, urbanization, agriculture and barrages.

Manipur Loktak Lake Protection Act 2006: -

An Act to provide for administration, control, protection, improvement, conservation and development of the natural environment of the Loktak Lake and for matters connected with as incidental thereto.

Feedback: -

- 1.Learn about the uses of wetlands.
- 2.Helpful.
- 3.Experiment sharing.

Lastly N. Sadananda, Co-ordinator head of RUSA gives vote of thanks to the resource person for their valuable time and knowledge and to the participants of the programme and also thanks for their interest and cooperation during the programme.

Learning: -

- 1.Learnt about the wetlands.
- 2.Learnt about the benefits of wetlands.
- 3.Gained an insight regarding the causes of wetland loss & policy.



3. Awareness programme on women and child rights:

The Rural Service Agency (RUSA), Palace compound Imphal, had conducted one day awareness programme on women and child rights at RUSA training hall, Palace Compound Imphal. In this prog. Members of students, women and many individuals' members were participated. All the participants were very much interested to know the rights of women as well child rights. In the said prog. Advocate RUSA Shri Y. Pradipkumar Singh talk about protection and Regulation act of women and child. This organization is concerned at the rising rate of crimes against child and women Hence to aware and to protect themselves keeping with this aim we had organized such prog as some little contribution for the needy society.

STAFF PARTICIPATION OF TRAINING, WORKSHOP& SEMINARS
2021 - 2022

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>	<i>Date / Month</i>	<i>Type of Training</i>	<i>Place of Training</i>
1.	M. Aruna	Project Manager	12 th April 2021	One Day Orientation Prog on P-MPSE and data collection	RD Wing, Lamphal Imphal
2.	M. Aruna & S. Ratankumar	Project Manager & M&E Accountant	4 th June 2021 to 6 th June 2021	Current issues & challenges faced & innovative practices adopted by TIS	Virtual meeting
3	M. Aruna & S. Ratankumar	Project Manager & M&E Accountant	17 th June 2021	One day training on SIMS & SOCH	Virtual mode
4.	M. Aruna	Project Manager	3 th September 2021	One day Orientation meeting & population size estimation	RD Wing, Conference Hall MACS
5.	M. Aruna	Project Manager	25 th October 2021	Normal portal training	Academy of training, Takyelpat
6	N. Sadananda, M. Amutombi, T. Diana & L. Malemshemba	Co-ordinator, Nurse, Accountant & Field Organizer	19 th November 2021	NGO Managment	Working Women Hostel, Chingtham Leikai
7.	Y. Sileima, M. Amutombi & N. Sadananda	Secretary, Nurse & Co-ordinator	21 st November 2021	Planning Monitoring & Evaluation	CWD, Elangbam Leikai
8.	Y. Hemabati & M. Amutombi	Counsellor & Nurse	30 th November 2021	Training on Account	MBC Office Hall
9.	M. Aruna & Th. Lata	Prog. Manager & ANM/Counsellor	21 th to 22 nd January 2022	HIV Self Testing training	Hotel Yaiphaba, Thangal Bazar.
10.	M. Aruna	Project Manager	17 th March 2022	Review meeting	Conference Hall MACS